ACT/SAT High School File Change

By completing the *ACT/SAT High School File Change* form, you will help us keep our high school file up-to-date and insure correct and efficient delivery of ACT and SAT scores to your school. The information you furnish to ACT will also be sent to SAT.

Please type or print all requested information.

To identify your school, enter its high school code number in the "High School Code" box at the top of the page. Then, fill in the current information on file for your school (some of which may be incorrect) in the space indicated.

If your school has closed, check the box next to "IF SCHOOL IS NO LONGER IN OPERATION," complete the signature block, and send the form to ACT.

ACT/SAT High School File CHANGE
(To be completed and signed by school principal)

IF SCHOOL IS NO LONGER IN OPERATION, **or no longer offering high school coursework**, please check here

SCHOOL'S DATA AS IT CURRENTLY APPEARS ON FILE:

If NO CORRECTIONS are necessary to the information in the box above,
please check box at right and complete the signature block at bottom of page.

School corrections to be made below: (Please TYPE or PRINT responses)

Name and title of Principal or Administrator: _____

Principal's Phone: ( ) _____ **FAX:** ( ) _____

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